



Privacy policy

Aiming to achieve full transparency of all our actions on the website www.lobster.pl we have prepared a document for you – a document in which you will find all the necessary information on the principles and methods of processing the personal data.

Our goal is also to properly inform you about the issues concerning processing your personal data, especially according to the rules of new legal provisions regarding the personal data protection, including the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

Therefore, in this document, we are informing about the legal basis of processing the personal data, the methods of collecting and using such data, and also about your rights related to it.

Detailed information

Who is the Administrator of your personal data?

The Administrator of your personal data is: Lobster Spółka z ograniczoną odpowiedzialnością (*a limited liability company*) with headquarters in Lublin, ul. Tomasza Zana 11A, 20-601, Poland, a company on the list of the Register of Entrepreneurs of the Polish National Register of Court led by the Regional Court Lublin-East in Lublin, 6TH Economic Division of the National Register Court, on the National Register Court number of 0000629212, share capital: 5.000 PLN, NIP (Tax Identification Number) 946-266-16-63, REGON (National Business Registry Number): 364-987-369 (called: “**Lobster**” or the “**Data administrator**”).

Who is the Inspector of Data Protection?

The Data Administrator has appointed an Inspector of Data Protection. They are the person supervising the correctness of personal data processing, and oversees that the processing the personal data is done according to the rule of law. You can contact the Inspector of Data Protection at iod@lobster.pl.

In case of any concerns related to processing of your personal data, you can contact us at any time, at iod@lobster.pl or via phone: +48 511 652 008.

What are the personal data?

Personal data is any information that might be used to identify you – name, surname, phone number or location data. The processing of personal data is any activity done on the personal data, regardless of the automatization of this activity, for instance collecting, storing, keeping, sharing or destroying.

What personal data are being processed by the Data administrator?

While sending a message to Lobster via the contact form or email, you provide us with your personal data, including the name of your law firm, your e-mail address and your phone number. Moreover, the contents of the message might also include other personal data, such as the name and surname of the person managing the law firm, the e-mail address.

When registering on our website in order to purchase the access to the system, you provide us with such data as: name, surname, e-mail address, delivery address, contact phone, or data necessary to file an invoice.



Do you have to provide your personal data?

Providing your personal data is voluntary but necessary to: stay in touch with us, register on the website, and in case of purchasing the access to the system is a requirement of entering the contract and completing the order process.

Is your personal data safe?

We guarantee the confidentiality of all personal data that you share with us. We take every measure of safety and data protection required by the regulations. The personal data are collected with due diligence and appropriately protected from unauthorized access. The Data Protection Inspector for Lobster can be contacted at iod@lobster.pl.

Who is the recipient of your personal data?

Your personal data is shared to other parties only when we are allowed to do so according to law. In such case, in an appropriate agreement signed with a third party, we predict the decisions and safety mechanisms to protect the data and we keep our standards in protecting it, and its confidentiality and safety. Such agreements are known as the agreements of data processing outsourcing, and the Data administrator has the control over how and to what extent the third party processes the data.

According to the above, we point that the recipients of the personal data that Lobster processes as the Data administrator might be the business partners, so the outside entities whose services are used, namely the people who provide hosting services on behalf of Lobster, technical support services of the website and the IT infrastructure, entities providing the accounting, HR, law services, and the employees of the Data administrator.

Your personal data can also be forwarded to the national organs on their demand if they are entitled to demand them according to the law.

We have no intention of forwarding your personal data to third country or to international organizations.

Based on any of your personal data we will not make any automated decisions, including the decisions being the results of profiling.

What is the legal basis and what are the aims of processing your personal data?

While sending us a message via the contact form or email, your personal data is being processed for reasons of contact/exchanging messages, and therefore the legal basis for the processing is art. 6 section 1, subsection a of the GDPR, and therefore your consent results from initiating the contact.

While registering onto our website and purchasing the access to the system, your personal data is being processed for the needs of establishing and executing the order agreement, and also in order to fulfil the Data administrator's legal duty, such as invoicing/accounting, legal basis of data processing in this case will be art. 6 section 1, subsection b; and article 6 section 1, subsection c of the GDPR.

While giving consent for personal data processing (for instance, sending marketing materials), your personal data is processed for the purposes according to the given consent, and the legal basis to process your personal data by Lobster – according to art. 6 section 1, subsection f of the GDPR.

For how long will we store your personal data?

The time we can process your personal data depends on the legal basis entitling Lobster to process personal data. According to which we inform, that:

- 1) In the situation when Lobster processes personal data to conclude and executes an agreement, the personal data is processed until the end of the period suitable for claims on the contract execution;



- 2) In the situation when Lobster processes the personal data on the basis of justified interest of the Data administrator, the period of processing lasts until the interest ends (for instance the end of the period of civil law claims) or until the person, whose data concern objects further processing – in cases, when the person is entitled to such objection according to the law;
- 3) In the situation when Lobster processes the personal data on the basis of consent given by you (for instance to send the marketing materials or save data in cookie files), the period of processing lasts until the consent to process is revoked by you. The revocation of consent can be filed at any given moment by contacting the Data administrator at iod@lobster.pl.

What are your rights?

Due to the fact that we process your personal data, you have the following rights:

- 1) At any given moment , you can demand access to your data, its correction, deletion or processing limitation (in cases regulated by law);
- 2) You can also demand that the Data administrator transfers your personal data to another Data administrator;
- 3) You are also entitled to objection against processing of personal data or revocation of the given consent. Once such objection, or consent revocation is received, your data processing will be ceased, unless there is a different legal basis to process that data. However, considering the kind of the data, and the reason of processing, it might cause the cessation of providing services by Lobster partially or wholly;
- 4) If you believe that processing your personal data violates the legal rules, you are entitled to filing a complaint to the President of the Personal Data Protection Office.